

Annual Parish Council Meeting of Black Torrington Parish Council

To All Black Torrington parish councillors,

You are hereby summoned to attend the Annual Parish Council Meeting of Black Torrington Parish Council, which will be held on Tuesday May 6 2025 7:00 pm at the village hall for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend, contact the clerk for details of how to do this.

D Osborne

01/05/2024

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Parish Clerk (electronic links to documents are provided where available).

Agenda

The outgoing chair will open the meeting then stand down

1. Election of Chairman

2. Election of Vice Chairman

If there are no candidates this can be skipped

3. Review Policy Documents

- a. Standing orders
- b. Code of conduct
- c. Financial Regulations

4. Appointments to committees, outside organisations and charities-

- a. Playing Field Committee confirmation of members
- b. Parish Paths Partnership (P3)
- c. Any other committees to be formed

5. End of Year Financial Statements

- a. Review of ring-fenced amounts for future projects.
- b. To agree the Annual Governance Statements
- c. To agree exemption from Audit

6. To confirm agree a date for the next Annual Parish Council Meeting

7. Close

Minutes of Black Torrington parish council's Annual meeting

Held on 06 May 2024 at 8:00pm In the Village Hall following the Annual Parish Meeting

Present:

Cllrs M Hall (opening Chair), M Down (MD),, C Lock (CL), W Frost (WF) and E Barnes(EB).

In Attendance:

The clerk

The outgoing chair opened the meeting then stood down.

AGM/1 Election of Chairman

Councillor M Hall put his name forward for election as chair.

It was **resolved** to elect Councillor Hall as chairman of the Council for the civic year.

AGM/2 Election of Vice Chairman

Councillor M Down put his name forward for election as vice chair.

It was **resolved** to elect Councillor Down as vice chairman of the Council for the civic year.

AGM/3 Review Policy Documents

At the recommendation of the Clerk the following policy documents were adopted without change:

- Standing Orders
- Financial Regulations
- Code of conduct

There is a new Code of Conduct being released soon. These will be an agenda item for a future meeting once more details are known.

AGM/4 Appointments to committees, outside organisations and charities-

- a. Playing Field Committee confirmation of members

It was agreed that the current members of the Playing Field Committee should be confirmed

- b. Parish Paths Partnership (P3).

The Parish Council currently has no P3 representative. It was agreed that a request for a volunteer should be put on Facebook and in the BT & Chilla Times. Carried over

- c. Any other committees to be formed

None

AGM/5 End of Year Financial Statements

- a. Review of ring-fenced amounts for future projects.

It was agreed to maintain the current ring-fenced balances

- b. To agree the Annual Governance Statements

The annual governance statements were read out and agreed, signed by the Chair of the meeting

- c. To agree exemption from Audit

It was agreed to ask for exemption from external audit

AGM/6 To confirm agree a date for the next Annual Parish Council Meeting

It was agreed that the next annual parish council meeting will be on 12 May, 2026

AGM/7 Close
