

BLACK TORRINGTON PARISH COUNCIL **ANNUAL GENERAL MEETING**

To all Parish Councillors

You are requested to attend the meeting of Black Torrington Parish Council
in the Methodist School Room at **7.30pm on 20th May 2015**
This meeting will be immediately followed by the general Parish Council Meeting.
If you are unable to attend please contact me beforehand.
M.Taylor, (Clerk to the Parish Council)

AGENDA

- 1) To receive nominations for and to elect a chairman and vice chairman.
- 2) For elected councillors to sign Declarations of Acceptance of Office and the Register of Interests.
- 3) To receive any apologies for absence.
- 4) To review, approve and sign the minutes of the previous meeting.
- 5) To deal with the following items:
 - a) Appointment of PC representative to Village Hall Committee.
 - b) Appointment of PC representative to Playing Field Committee.
 - c) Form an advisory group for comments on planning matters.
 - d) To approve the Internal audit and the signing of the Annual Governance Statement.
 - e) To review and adopt the Standing Orders.
 - f) To review the inventory of land and assets.
 - g) To review the Council's Complaints Procedure.
 - h) To review the Council's procedure for requests under the Freedom of Information Act.
 - i) To review the Council's policy for dealing with the media.
 - j) Agree the renewal of the Council's Insurance cover.
 - k) To agree the date of the next meeting.

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